

Director's Report

November 2022

Administrative:

- A pop-up book sale will be held Friday, November 25th.
- Met with member of Independence Café (Bridges) regarding clean-up of space. Menu and hours to follow.
- Our digital outreach programs have been a huge success.
- Tech Soup company provided us a substantial discount on 6 mobile hot spots with 1 year 4G coverage
- October 21 Attended an in person workshop at RCLS
- Met with Suffern Central School Superintendent Erik Gundersen in October, discussed outreach and partnering initiatives
- Met with Lions Club members in October to discuss funding of equipment for the visually impaired.
- Attended Rotary luncheon in October held at Suffern Free Library
- Hosting a holiday breakfast for staff on Wednesday, December 21st library will open 1 hour later at 10:30am.
- Joined the Sustainable Library Initiative Certification Program (a commitment to environmental stewardship, economic feasibility, and social equity)
- Met with several RCLS directors regarding E-Rate, and how our libraries can qualify. *Education Rate, more commonly known as E-Rate, is a Federal program that provides schools, libraries, and consortia funding for two types of categories of services: Category I (Internet Access) and Category II (Internal Connections, Basic Maintenance of Internal Connections and MIBS)*

Building:

- A Request for Proposal for a Mechanical Engineer firm were sent out on 11/15/22 and 11/17/22.
- Fire Alarm installation is complete.
- Look into hiring a new Fire Alarm monitoring company, Logixs system no longer available
- Boiler #2 installed and working well
- Bertussi plumbing is awaiting a part to fix the gasket leak on water supply system
- Chargepoint was onsite to review potential EV charging system locations
- All Bright Electric (Approved EV installer) was onsite to review electrical needs for EV stations

Personnel:

- Nothing to report

Future

- Meet with Policy Committee on remaining policies
- Meet with Finance Committee to begin working on 2023/2024 budget
- Meet with Personnel Committee to discuss custodial staffing needs
- Meet with Buildings and Grounds to discuss Mechanical Engineer proposals

Respectfully submitted,

Darlene Alessi

11/22/2022