

## CODE OF CONDUCT

### Rules and Regulations for Public Behavior

The Suffern Free Library Board of Trustees invites all patrons to enjoy the library, its materials and its special programs. To insure that all our patrons are able to use the library in comfort and safety we post the following rules and regulations.

*Users of the library must respect the rights and privileges of all users. Any behavior, which interferes with the use of the library by others, is prohibited. For the comfort and safety of everyone, we ask your cooperation:*

- Use cell phones only in the lobby or cafe
- Do not leave children under 8 years old unattended in the library or in the responsibility of someone under the age of 14
- Do not loiter or sleep in the building
- Keep voices to a moderate level and do not disturb others
- Do not use obscene, abusive or offensive language
- Please do not run or jump or climb on furniture
- Only eat food or drink beverages in the café or in meeting rooms
- Do not play audio equipment at a volume that is audible to others
- Only assistive animals are allowed in the library
- Bicycling, skateboarding and roller-skating in the library or on library property are a safety hazard to our other patrons and are not permitted.
- No gambling, or card or board game playing
- No smoking
- No soliciting, selling or petition signing is allowed in the library or on library property (unless it is sponsored by the library)
- Patrons under the influence of alcohol or drugs will be asked to leave
- Shoes and shirts are required at all times in the library
- Vandalism or defacing library property will result in immediate eviction from the library, loss of privileges, suit for damages and/or criminal prosecution

The library reserves the right to inspect the contents of any bag, knapsack, briefcase, etc. if it has reason to believe that library property is being improperly removed.

Library users are responsible for all fines imposed when material is returned late, is damaged, or is lost. Failure to pay these fines shall result in suspension of borrowing privileges.

The library is not responsible for personal property lost or damaged in or around the library.

*Violation of these rules may result in exclusion from the library building and/or suspension of library privileges.*