

SUFFERN FREE LIBRARY  
ANNUAL ASSOCIATION MEETING/FEBRUARY 28, 2017

Trustees Present: Craig H. Long, Warren E. Berbit, Mario F. Pensa, Kathleen J. Hugh, Joyce A. Nencetti, Donalee Berard, Michael Minevich

Absent and Excused: Christine Gigante

Staff Present: Carol Connell Cannon, Library Director  
Madalen Klein

Public Present: William S. Gould 3<sup>rd</sup>, Jean R. Gould, Ben Naylor

In absence of Secretary Christine Gigante, President Craig H. Long appointed Donalee Berard Secretary Pro Tem.

President Craig H. Long called the 91<sup>st</sup> Annual Board Meeting to order at 8:25 p.m. A quorum was established. The President welcomed the Board of Trustees and guests, and asked that all rise to recite the Pledge of Allegiance.

The President asked the Board to review the February 23, 2016 minutes as received. Minutes were amended and approved.

**MOTION**

A motion was made by Kathleen J. Hugh, seconded by Warren E. Berbit, and carried to accept the minutes of the February 23, 2016 Annual Meeting as amended. Motion approved.

Abstention: Donalee Berard.

**Treasurer's Report –Mario F. Pensa**

The Treasurer read his report for the fiscal year July 1, 2015 –June 30, 2016 and for the first half of the current fiscal year July 1, 2016 –June 30, 2017.

**MOTION**

A motion was made by Kathleen J. Hugh, seconded by Donalee Berard, and carried to accept the Treasurer's Annual Report as presented. The motion approved unanimously.

President Craig H. Long thanked the Treasurer and Donalee Berard for their effort and expertise composing the Treasurer's Annual report.

**President's Report –Craig H. Long**

- The President noted that this meeting was the 91<sup>st</sup> Annual Board meeting of the Association.
- Special thank you to William S. Gould 3<sup>rd</sup> and Jean R. Gould for their presence.
- Sincere gratitude to Carol Connell Cannon, Board of Trustees, Staff and Volunteers for their dedication to the Library.

The President noted that in 2016, the Board of Trustees approved a five-year plan for the Library that includes the following goals:

1. The Library will continue to expand its digital library resources as it moves forward into the digital age.
2. Explore and implement innovative service models that reach and serve the needs of the community.
3. Create a secure financial future for the Library.
4. Excel in customer-focused Library service.

The President announced the *Highlights of 2016*:

- The Library launched a new website. Thank you to Miguelina Molina, Community Services Coordinator, for her extraordinary work with the new website. Thank you to Christine Gigante and Kathleen J. Hugh for their assistance to this project.
- In 2016, 7,864 people participated in 309 events scheduled by Miguelina Molina. The Library received various grants to support these events.
- The Library offered free AARP Tax-Aide for the community.
- Meeting room usage increased from last year.
- Over 18,850 download materials (e-books, movies, music) by Library cardholders.
- *Book a Librarian* was launched with success.
- DVD Binge Bags which are themed bags containing 5-7 movies were introduced.
- Rosetta Stone, the language learning database became available.
- Teens participated in 87 programs throughout the year and met monthly to attend new books clubs.
- The teen summer reading was attended by 356 teens.
- Almost 11,000 children participated in the children's programs.
- Over 1000 books were distributed to children to keep, as part of the *Build a Home Library Summer Reading*.

President Craig H. Long announced that Joyce A. Nencetti, member of the Board of Trustees for eight years, has resigned effective February 28, 2017. With deep gratitude the President praised Joyce's commitment to the Library, and noted the countless hours she has dedicated to the book sales.

The President asked Vice President Warren E. Berbit to read aloud the prepared Proclamation for Joyce A. Nencetti's departure from the Board of Trustees. (See attached)

President Craig H. Long moved, seconded by Vice President Warren E. Berbit to accept the Proclamation as presented. Approved and signed by the Board of Trustees.

Joyce A. Nencetti stated that it was an honor and privilege to serve as a member on the Board of Trustees and that she will continue working on the Library's books sales.

President Craig H. Long announced that he and Amy MacKenzie are eligible for re-election. Ben Naylor and Karen Bash-Romaner are running for the one vacant seat.

The President announced that Amy MacKenzie has decided to resign from the Board of Trustees, and read aloud her letter of resignation for Board approval.

Vice President Warren E. Berbit thanked William S. Gould 3<sup>rd</sup> and Jean R. Gould for counting the votes. The Vice President announced the Trustee election results:

Craig H. Long	34 votes
Amy MacKenzie	35 votes
Ben Naylor	38 votes
Karen Bash-Romaner	6 votes

#### MOTION

A motion was made by Kathleen J. Hugh, seconded by Donalee Berard and carried to accept and declare Craig H. Long and Ben Naylor Trustees for 3 year terms of office. Motion approved unanimously.

#### MOTION

Michael Minevich motioned, seconded by Donalee Berard to accept Amy MacKenzie's resignation from the Board of Trustees and declare one seat vacant. Motion approved unanimously.

President Craig H. Long asked that the Board recommend possible candidates for the current vacant seat.

#### MOTION

Vice President Warren E. Berbit motioned, seconded by Michael Minevich that Board members recommend and submit names for the vacant seat. Motion approved unanimously.

#### MOTION

A motion was made by Donalee Berard, seconded by Kathleen J. Hugh and carried to adjourn the Annual Association meeting at 9:20 p.m.

Respectfully submitted,

Donalee Berard  
Secretary Pro Tem